



CONSTANTIN CONSTANTIN
Web Designer
IT Technician

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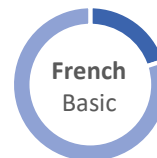


BIOGRAPHY

I am a 34-year-old freelancer with strong IT skills backed by 15 years of experience in computer services and web design.



LANGUAGES



EDUCATION

- | | |
|--|--|
| <p>2016 Bucharest University, Geography - Tourism Courses in geographical information systems, (GIS), economics, informatics.</p> | <p>2002 Viilor Economic High School, Tourism (9/10 score) - Courses in tourism technology and catering, economics, IT, mathematics.</p> |
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WORK EXPERIENCE

- 2018 IT Support Analyst – Neal’s Yard Dairy**
- ✓ IT & Communication Manager and support for 75+ users and two shops
 - ✓ Relocating assets to new office headquarters
 - ✓ Provide SEO audit for Neal’s Yard website and help with the newsletters
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- 2017 Web Designer – onbrand.co.uk/portfolio**
- ✓ Created and updated 20+ websites for shopping centres and other clients.
 - ✓ Created seasonal assets and managed email newsletter campaigns
 - ✓ Created various banners, presentations and promotional banners, business cards
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- 2016 Web Designer & IT Support – NewsTravel.co.uk/our-brands**
- ✓ Created and updated the company’s 20+ websites network.
 - ✓ Created and managed email newsletter campaigns
 - ✓ Provided technical & marketing support.
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- 2014 Web Designer & IT Support – A&C Transport**
- ✓ Creating the company’s online identity, providing local and remote technical assistance
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- 2013 Web Designer & IT Support – SealineTravel.ro**
- ✓ Redesign of multiple domains, data processing, web administration, email marketing, SEO, assistance for various trainings and info trips
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- 2012 LanguageWire (Denmark)**
- ✓ English-Romanian translator and proof-reader
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- 2011 Travel Consultant, Designer - Paradise Travel Agency**
- ✓ Redesigning paradise.ro, data processing, email marketing, SEO
 - ✓ Reservation agent for Bulgaria, assistance for various trainings and info trips
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- 2008 Travel Agent – Interra Romania**
- ✓ Booking manager for hotel contracts, including GTA and Dertour reservation systems
-
- 2007 Quality Assurance – Ubisoft Romania**
- ✓ Tester for Driver IV, Silent hunter 2, Blazing angels 2, Haze (Wii, X360, PS3) projects
 - ✓ Daily Excel reports and improvement feedback
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- 2006 IT Tech Support – Arca EastInvest**
- ✓ Mail server administrator, security supervisor, creating project presentations
-
- 2005 Data operator – Bitech Company**
- ✓ Data entry and billing operations for Telecom Italia client invoices in a MySQL database



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TECHNICAL SKILLS

- Over **10 years of experience** freelancing in mobile friendly web design including HTML5, CSS3, XML, Javascript & jQuery, UI/UX testing implementations in varied platforms like CMS (Wordpress, Drupal, Joomla), e-shops (Magento, OpenCart, WooCommerce), Bootstrap, MediaWiki, Adobe Creative Cloud (Photoshop/Illustrator).
View my extensive portfolio at zminin.com
- SEO, social networks, email and mobile marketing, advertising content generation for multiple clients, increasing customer reach and brand awareness
- Create logos, leaflets or branded promotional products (intermediate GIMP, Photoshop and Illustrator knowledge)
- 15 years of service in PC hardware support, including maintenance, preventive and proactive solutions and on demand information for system acquiring
- Remote IT software support, currently providing online and offline assistance (data recovery, malware removal, app optimization)
- Advanced know-how of productivity software suites with improved communication, sharing and cloud integration (Google apps, Microsoft Office, Open Office, Dropbox paper, Trello, CRM suite)
- Exceptional typing capabilities, averaging an input of 90 words per minute
- Audio-video editing projects, subtitling, multimedia analog-to-digital transcribing (profile available at mixcloud.com/zmin)
- Setting up custom DVR surveillance systems with mobile admin capabilities
- Knowledge of optimizing Android device performance, troubleshooting apps and rewriting/replacing the operating system

CERTIFICATES

- 2017** DBS Certified
- 2014** B category driver license
- 2006** IBM Lotus Notes / PIRS mail server course
- 2001** Tourism technology certificate
- 1997** PC, Mac, math & telecommunication courses

ADDITIONAL EXPERIENCE

- 2017** Volunteer for Hospitality in the park (2017)
- 2010** Member of "The Youth Initiative" NGO
- 2007** Sales volunteer for Bestival Bucharest (2007)
- 2007** Sales agent for Best Computers
- 2005** Member of the "Alternativ" NGO

PERSONAL SKILLS

- Constantly working with people and in office teams strengthened my communication abilities.
- I'm a quick learner and am always willing to enhance my profile with more knowledge.
- My creativity and expertise helps with fast and cost-effective solutions.

REFERENCES

- Daniel Graham, Director, OnBrand (2017)
daniel@onbrand.co.uk
- Vishal C., Director, NewsTravel (2016)

HOBBIES & INTERESTS

I have a passion for the piano, classic movies, electronic music, puzzle games, science news and fresh places